



AGENDA
HENRY COUNTY COMMISSION
TUESDAY, JANUARY 19, 2021
5:00 PM
911 OFFICE – 204 N. BREWER ST
OR CONFERENCE CALL – (642-1679)

- 1. Call to order and opening of the Commission.**
- 2. Invocation.**
- 3. Pledge to the Flag of the United States of America.**
- 3. Roll call.**
- 5. Citizen's forum.**
- 6. Commissioners' forum.**
- 7. Presentation of Loyal Patriot Award – Sarah Cate Orr**

8. BUSINESS:

- a. Approval of Consent Agenda and action thereon by the Commission.**
- b. Consideration of a resolution making certain appointments to various boards and committees and action thereon by the Commission. RESOLUTION 1-1-21**
- c. Consideration of a resolution to amend the number of committee members on the Audit Committee. RESOLUTION 2-1-21**
- d. Consideration of a resolution to approve the listing of Henry County Roads for 2021. RESOLUTION 3-1-21**

9. Announcements and Statements.

- a. Next month's meeting will be on Tuesday, February 16, 2021 due to Presidents' Day holiday.**

10. Adjournment.



CONSENT AGENDA JANUARY, 2021

ITEMS TO BE APPROVED:

- 1. Minutes of the meeting of December 21, 2020.**
- 2. Notary Public designations.**
- 3. Various quarterly reports.**
- 4. Henry County Medical Center Statement of Cash Flow.**
- 5. Trustee's month end report.**

RESOLUTION NO. 1-1-21

A RESOLUTION OF THE HENRY COUNTY, TENNESSEE BOARD OF COMMISSIONERS TO APPOINT CERTAIN CITIZENS AND COMMISSIONERS TO VARIOUS BOARDS, COMMITTEES, AND POSITIONS

WHEREAS, certain vacancies now exist on various boards, committees, and commissions, and in various positions of Henry County, Tennessee; and

WHEREAS, it is the duty and responsibility of the Board of Commissioners of Henry County, Tennessee to appoint certain qualified citizens and Henry County Commissioners to fill said vacancies; and

WHEREAS, the Board of Commissioners has examined and evaluated the qualifications of certain citizens and County Commissioners for appointment to said boards, committees, commissions, and positions.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of Henry County, Tennessee, assembled in regular session on this 19th day of January, 2021, a majority or more of said Commissioners concurring, that:

SECTION 1. The following be and hereby are appointed to the Agriculture Committee for 2 year term with term to expire January, 2023:

- a. Farm Woman – Sarah Brewer
- b. Farm Man – Glenn Lee
- c. County Commissioner – Randy Gean

SECTION 2. The following be and hereby are appointed to the Beer Board for 1 year term with term to expire January 2022:

- a. District 1 – Don Jones
- b. District 2 – Drew Williams
- c. District 3 – Jerry Berry (in place of Marty Visser)
- d. District 4 – Dell Carter
- e. District 5 – Greg Carter
- f. County Attorney – Rob Whitfield

SECTION 3. The following be and hereby are appointed to the Budget Committee for 3 year terms which will expire January, 2024:

- a. Citizen-at-Large – Melanie Dodd
- b. County Commissioner – Drew Williams
- c. County Commissioner – Kenneth Humphreys
- d. County Commissioner – James Travis (1st Alternate)
- e. Citizen-at-Large – Andy Collins to fill the unexpired term of Jack Veazey which expires January, 2023.

SECTION 4. The following be and hereby are appointed to the Central Community Service Center Building Committee for a 3 year term with term to expire January, 2024:

- a. County Commissioner – David Webb
- b. County Commissioner – Monte Starks

SECTION 5. The following be and hereby are appointed to the Courthouse Committee for a 1 year term with term to expire January, 2022:

- a. District 1 – Randy Gean
- b. District 2 – Kreg Kyle
- c. District 3 – Marty Visser (In place of Jerry Berry)
- d. District 4 – Dell Carter
- e. District 5 – David Webb

SECTION 6. The following be and hereby are appointed to the Delinquent Tax Committee for a 1 year term with term to expire January, 2022:

- a. District 1 – Wes Bradley
- b. District 2 – Paul Neal
- c. District 3 – Jerry Berry
- d. District 4 – James Copeland
- e. District 5 – Greg Carter
- f. County Attorney – Rob Whitfield
- g. County Mayor – John Penn Ridgeway

SECTION 7. The following be and hereby are appointed to the Emergency Communications District E-911 Board for a 4 year term with term to expire January, 2025:

- a. Michael Williams
- b. Leah Watkins

- c. John Etheridge - Chairman

SECTION 8. The following be and hereby are appointed to the Committee to Study Rural Fire Protection for Henry County for a 1 year term with term to expire January, 2022:

- a. District 1 – Don Jones
- b. District 2 – Paul Neal
- c. District 3 – Jerry Berry
- d. District 4 – James Copeland
- e. District 5 – David Webb

SECTION 9. The following be and hereby are appointed to the Board of Health for a 1 year term with term to expire January, 2022:

- a. County Physician – Dr. Terry Harrison
- b. Medical Doctor – Dr. Scott Whitby
- c. Dentist – Dr. Jeff Morris
- d. Veterinarian – Dr. Buddy Gardner
- e. Director of Schools – Dr. Leah Watkins
- f. Nurse – Lori Taylor
- g. Pharmacist – Randall Perkins
- h. Legal Profession – Bill Looney

SECTION 10. The following be and hereby are appointed to the Health Insurance Committee for a 1 year term with term to expire January, 2022:

- a. District 1 – Randy Gean
- b. District 2 – Kreg Kyle
- c. District 3 – Monte Starks
- d. District 4 – James Copeland
- e. District 5 – James Travis

SECTION 11. David Webb be and hereby is appointed as County Historian for a 1 year term with term to expire January, 2022.

SECTION 12. The following be and hereby are appointed to the Investment Committee for a 1 year term with term to expire January, 2022:

- a. John Penn Ridgeway
- b. Randi French
- c. Donna Craig

SECTION 13. The following be and hereby are appointed to the Legislative Committee for a 1 year term with term to expire January, 2022:

- a. District 1 – Wes Bradley
- b. District 2 – Paul Neal
- c. District 3 – Monte Starks
- d. District 4 – James Copeland
- e. District 5 – David Webb
- f. County Attorney – Rob Whitfield

SECTION 14. Dr. Scott Portis be and hereby is appointed as Medical Examiner for a 1 year term with term to expire January, 2022.

SECTION 15. Dr. Terry Harrison and Dr. Paul Evans be and hereby are appointed as Assistant Medical Examiner for a 1 year term with term to expire January, 2022.

SECTION 16. The following be and hereby are appointed to the Nominating Committee for a 1 year term with term to expire January, 2022:

- a. District 1 – Randy Gean
- b. District 2 – Paul Neal
- c. District 3 – Jerry Berry
- d. District 4 – Dell Carter
- e. District 5 – David Webb

SECTION 17. The following be and hereby are appointed to the Employees Personnel Policies and Procedures Committee for a 2 year term with term to expire January, 2023:

- a. District 2 – Drew Williams
- b. District 4 – James Copeland

SECTION 18. The following be and hereby are appointed to the Public Records Commission for a 1 year term with term to expire January, 2022:

- a. Donna Craig
- b. John Penn Ridgeway

- c. Pam Martin
- d. Wes Bradley
- e. Vicki Snyder
- f. Paul Neal
- g. Jerry Berry
- h. David Webb
- i. Stephanie Tayloe

SECTION 19. The following be and hereby are appointed to the Henry-Carroll County Railroad Authority for a 1 year term with term to expire January, 2022:

- a. Kreg Kyle
- b. John Penn Ridgeway

SECTION 20. The following be and hereby are appointed to the Solid Waste Committee for a 3 year term with term to expire January, 2024:

- a. Citizen-at-Large – Jeff Atkins
- b. County Commissioner – Wes Bradley (District 1)
- c. County Commissioner – James Copeland (District 4)

SECTION 21. The following be and hereby are appointed to the Veterans Service Committee for a 1 year term with term to expire January, 2022:

- a. Greg Carter
- b. James Copeland

SECTION 22. The following be and hereby are appointed to the Work Release Committee for a 1 year term with term to expire January, 2022:

- a. District 1 – Don Jones
- b. District 2 – Paul Neal
- c. District 3 – Monte Starks
- d. District 4 – Kenneth Humphreys
- e. District 5 – James Travis

BE IT FURTHER RESOLVED that any and all acts previously passed by this Board of County Commissioners which are in conflict with this Resolution be and hereby are rescinded, repealed, and are of no effect whatsoever.

BE IT FURTHER RESOLVED that this Resolution shall take effect upon its passage by this Board of County Commissioners and approval by the County Executive, the public welfare requiring it.

BE IT FINALLY RESOLVED that a true copy of this Resolution be spread upon the Commission record of this date.

PASSED_____

JOHN PENN RIDGEWAY, CHAIRMAN
HENRY COUNTY COMMISSION

DONNA CRAIG
COUNTY CLERK

APPROVED_____

JOHN PENN RIDGEWAY
HENRY COUNTY MAYOR

RESOLUTION NO. 2-1-21

A RESOLUTION TO AMEND THE NUMBER OF COMMITTEE MEMBERS TO (6) MEMBERS FOR THE AUDIT COMMITTEE FOR HENRY COUNTY PREVIOUSLY ESTABLISHED AS (5) MEMBERS ON RESOLUTION #4-11-13

WHEREAS, *Tennessee Code Annotated* (T.C.A.) Section 9-3-405, encourages county governments to establish an independent Audit Committee, and provides that the Tennessee Comptroller of the Treasury (Comptroller) may require an Audit Committee in counties that (1) are in noncompliance with the accounting and financial reporting standards required by the Governmental Accounting Standards Board or (2) have recurring findings from the annual audit for three or more consecutive years that are determined by the Comptroller's office to be a material weakness in internal control or material noncompliance with government auditing standards; and

WHEREAS, the Comptroller and the Government Finance Officers Association of the United States and Canada recommends that all county governments establish an Audit Committee as a best practice and to assist the County Commission in the oversight of the public funds and financial reporting process; and

WHEREAS, the Henry County Commission realizes the need, especially in today's current environment of fewer available resources, for increased transparency and accountability of public funds, and that the County Commission is ultimately responsible for ensuring that management is meeting its internal control and financial reporting responsibilities; and

WHEREAS, the County Commission finds it to be in the best interests of Henry County to establish an Audit Committee;

NOW THEREFORE BE IT RESOLVED by the County Commission of Henry County, meeting this 19th day of January, 2021, that:

SECTION 1. Pursuant to the provisions of T.C.A. § 9-3-405, the County Commission of Henry County does hereby establish an Audit Committee to provide independent review and oversight of the county's financial reporting processes and the county's internal controls, a review of the external auditor's report and follow up on management's corrective action, and compliance with laws, regulations, and ethics.

SECTION 2. The Audit Committee will consist of six (6) members to be comprised of members of the County Commission, citizens of Henry County, or a combination of both. To ensure the committee's independence and effectiveness, no Audit Committee member will be an elected official with the exception of a County Commissioner, Road Board Member, and School Board Member. No employee, spouse of an official/employee, or person that comes in contact with an official/employee of Henry County will be eligible to serve. While committee members need not be accountants, they should possess sufficient knowledge and experience in finance, business, and accounting to discharge the committee's duties. The members of the Audit Committee shall be appointed by the County Commission to staggered three (3) year terms. To establish staggered terms, the initial members of the committee shall be appointed so that three (3) of the members serve one (1) year term and two (2) serve two (2) year terms. Thereafter all members shall be appointed to serve three (3) year terms.

SECTION 3. Meetings of the Audit Committee shall be held in accordance with the provisions of T.C.A. § 9-3-405. Meetings shall be subject to the open meetings provisions of T.C.A. Title 8, Chapter 44, except that upon a majority vote of those members in attendance for the public portion of a meeting, the Audit Committee may hold confidential, nonpublic executive sessions to discuss the following items as authorized in T.C.A. § 9-3-405:

(1) Items deemed not subject to public inspection under T.C.A. §§ 10-7-503 and 10-7-504, and all other matters designated as confidential or privileged;

- (2) Current or pending litigation and pending legal controversies;
- (3) Pending or ongoing audits or audit related investigations;
- (4) Information protected by federal law; and
- (5) Matters involving the reporting of illegal, improper, wasteful, or fraudulent activity under T.C.A. § 9-3-406, where the informant has requested anonymity.

The Audit Committee will follow Roberts Rules of Order. Each year at its first meeting, the committee will elect a chairman, vice-chairman, and secretary. Meeting agendas will be prepared by the chairman and provided in advance to members along with appropriate briefing materials. Minutes of the Audit Committee meetings will be filed in the Office of County Clerk.

SECTION 4. The committee shall have access to the services of a financial expert, either through a committee member or an outside party engaged by the committee for this purpose. Such financial expert should, through both education and experience, and in a manner specifically relevant to the county government sector, possess (1) an understanding of generally accepted accounting principles and financial statements; (2) experience in preparing or auditing financial statements of comparable entities; (3) experience in applying such principles in connection with the accounting for estimates, accruals, and reserves; (4) experience with internal accounting controls; and (5) an understanding of Audit Committee functions.

SECTION 5. The duties and responsibilities of the Audit Committee are:

(a) To carefully review, upon completion of the county's annual audit, all audit findings in audit report and consult with the external auditors regarding any irregularities and deficiencies disclosed in the annual audit. The Audit Committee is empowered to meet with management to discuss audit findings and/or disagreements with the external

auditors. The committee should satisfy itself that appropriate and timely corrective action has been taken by management to remedy any identified weaknesses. The committee should determine what corrective action, if any, should be recommended to the County Commission.

(b) To consider the effectiveness of the internal control system, including information technology security and control, review the effectiveness of the system for monitoring compliance with laws and regulations, and review the process for communicating the county's ethics policies to county personnel and monitoring compliance therewith.

(c) To establish a process by which employees, taxpayers, or other citizens may confidentially report suspected illegal, improper, wasteful or fraudulent activity under provisions of T.C.A. § 9-3-406.

(d) To annually present a written committee report detailing how it discharged its duties and any committee recommendations to the full County Commission.

SECTION 6. The Audit Committee will be adequately funded to carry out the duties and responsibilities as set out in this Resolution and under applicable law.

SECTION 7. This resolution creating the duties and responsibilities of the Audit Committee has been submitted to the Comptroller prior to approval by this legislative body, and this resolution conforms with the report issued by the Comptroller.

BE IT FINALLY RESOLVED that a true copy of this Resolution be spread upon the Commission record of this date.

PASSED_____

**JOHN PENN RIDGEWAY, CHAIRMAN
HENRY COUNTY COMMISSION**

**DONNA CRAIG
COUNTY CLERK**

APPROVED_____

**JOHN PENN RIDGEWAY
HENRY COUNTY MAYOR**

RESOLUTION NO 3-1-21

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF HENRY COUNTY, TENNESSEE TO APPROVE THE LISTING OF HENRY COUNTY ROADS FOR YEAR 2021

WHEREAS, the Henry County Highway Department has submitted the current listing of the county roads of Henry County; and

WHEREAS, the road listing must be approved by the Henry County Commission with the understanding that said road list will be updated yearly and submitted for the Commission's approval; and

WHEREAS, the complete listing of roads for Year 2021 is noted in the attached document.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Henry County, Tennessee, assembled in regular session on this 19th day of January, 2021, a majority or more of said commissioners concurring, does hereby accept and approve the attached listing of Henry County Roads for Year 2021.

BE IT FURTHER RESOLVED that a true copy of this resolution be spread
upon the Commission record of this date.

PASSED_____

JOHN PENN RIDGEWAY, CHAIRMAN
HENRY COUNTY COMMISSION

DONNA CRAIG
COUNTY CLERK

APPROVED_____

JOHN PENN RIDGEWAY
HENRY COUNTY MAYOR